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24 April 1970

MEMORANDUM FOR: Director of Security

SUBJECT : KLIPA, Edmund X.  
(Outstanding Fitness Report)

GS-15

The attached fitness report gives an "outstanding" evaluation to Mr. Klipa's performance. Since Mr. Klipa has been recommended for promotion, no further special recognition is considered appropriate at this time.



Deputy Director of Security (IOS)

Att


1 MAY 1970



APPROVED FOR  
RELEASE ☐ DATE:  
06-Jul-2010

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Reviewed by OP, 

23 April 1970

MEMORANDUM FOR: Director of Security

SUBJECT : KLIPA, Edmund X.  
(Fitness Report)

1. This is an annual fitness report on the above employee for the period 1 April 1969 through 31 March 1970. Mr. Klipa is a GS-15 currently assigned as Special Agent in Charge of the [redacted]

2. During the initial period covered by this evaluation, April to June 1969, Mr. Klipa served as Assistant Deputy Director of Security (IOS). His performance in this capacity was consistent with the previous outstanding evaluation and continued to warrant my recommendation for his promotion to the supergrade level.

3. Mr. Klipa's appointment as Special Agent in Charge of the [redacted] in July 1969 was based on his unique qualifications for this demanding responsibility. [redacted] is a keystone to our [redacted] operations. This office handles the field investigative load for the Headquarters area and adjacent mid-Atlantic States. In addition, it is responsible for the security name check program. [redacted] by virtue of its location, is the prime instrument for fulfilling our operational support demands. At the time Mr. Klipa assumed command at [redacted] the office was under heavy stress with its investigative case load, and support activity was at an all-time high. At that time, [redacted] Administration of the office was also complicated by a shortage of clerical personnel. The manner in which Mr. Klipa assumed control reflects high credit on his ability as an administrator, and his accomplishments are reflected in an impressive set of work statistics.

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Reviewed by OP [redacted]

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Because of heavy work requirements and personnel shortages, Mr. Klipa was forced to rely heavily on overtime and contractual services, and the manner in which he employed the manpower and money involved was efficient and economical.

4. The managerial requirements for supervision of the [ ] are unique in that the staff of the office is a highly divergent mixture of personnel. This office has traditionally been a training ground for new personnel with young agents beginning their investigative career. It also contains a cadre of senior journeyman investigators and a group of technically oriented agents. I feel that Mr. Klipa has melded these elements into a highly effective team effort.

5. Mr. Klipa's overall performance continues to be "Outstanding," and I would like to reaffirm my estimate that he has the capacity for supergrade responsibility.

[ ]

Deputy Director of Security (IOS)

Noted by Employee:

Edmund X. Klipa  
Edmund X. Klipa

23 APR 1970

Date

Reviewing Official:

[ ]

[ ] Howard J. [ ]  
Director of [ ] Security

27 April 1970  
Date

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Reviewed by OP, [ ]